CITY OF LODI **INFORMAL INFORMATIONAL MEETING** "SHIRTSLEEVE" SESSION **CARNEGIE FORUM** 305 W. PINE STREET TUESDAY, APRIL 6, 1999

An Informal Informational Meeting ("Shirtsleeve" Session) of the Lodi City Council was held Tuesday, April 6, 1999 commencing at 7:00 a.m.

ROLL CALL

Present:

Council Members - Hitchcock, Nakanishi, Pennino and Land (Mayor)

Absent:

Council Members - Mann

Also Present:

City Manager Flynn, Deputy City Manager Keeter, Public Works Director Prima, Community Development Director Bartlam, Finance Director McAthie, Police Chief Hansen, Fire Chief Kenley, Library Services Director Martinez, City Attorney Hays and

City Clerk Reimche

Also present in the audience was a representative from the Lodi News Sentinel and The Record.

TOPIC(S)

1. Discussion Regarding Budget

ADJOURNMENT

No action was taken by the City Council. The meeting was adjourned at approximately 8:25 a.m.

ATTEST:

Alice M. Reimche

City Clerk

1999-2001 Financial Plan and Budget Instructions

MAJOR BUDGET PREPARATION MILESTONES

	CT A EE	PUBLIC MEETINGS
Capital Improvement Plan (CIP) – Prelim meeting	STAFF 12/1/98	MEETINGS
Departments Review of Fiscal Policies	12/7/98	
Budget Calendar Release		12/8/98
City Council Review of Fiscal Policies Shirtsleeve		1/5/99
Issue Budget Instructions	1/6/99	
City Council Policies/Goals/Objectives - Prelim Meeting		1/12/99
City Council Policies/Goals/Objectives - continued		1/14/99
City Council Policies/Goals/Objectives - continued		1/26/99
Proposed Budget Projects – public comments		2/2/99
Submit Budget Requests to Finance Department	2/19/99	
City Manager Revenue Review	2/22/99	
City Manager Budget Request Review with Departments	3/1/99	
City Council Budget Overview - Budget Assumptions, Policies/Goals/Objectives Revenue Assumptions & General Fund Projections		4/6/99
City Council Budget Overview- Revenue Projections - continued		4/13/99
City Council Budget Overview- continued Expenditure, CIP & Fund Status		5/4 ,11,18/99
Draft Financial Plan and Budget		5/25/99
Introduced at Regular City Council Meeting		6/2/99
Adopt 1999-2001 Financial Plan & Budget		6/16/99

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	= staff	HIGHEST	HIGH	133	DEPT
*Subset of grouping b	oth = council & staff		3	<u> </u>	
DVIDI V.C. C.A. ENEZIW					
PUBLIC SAFETY					
x Public Safety Building			3		·
* Police Administration		S	С	<u> </u>	
*Fire Station # 1		S	С	<u> </u>	
*Fire station # 4			both		
Animal Shelter space		<u> </u>	S S		<u>c</u>
PUBLIC UTILITIES					
x Electric Utility Strategic Master Plan		both			
* Electric Utility Transmission Lines	,	С	s		
* Underground of overhead lines		8			both
x Water/Wastewater		8	*		
* Lines & service		both	**		
*Treatment plant upgrade			s s		c
*Water deregulation study			*		both
*Water meter study			8		both
*Rates study	:		both		
PCE/TCE cleanup	:	С	s		
Corp Yards (2) remodel & development			both		
Street lighting		c	S		
DeBenedetti Park storm drain basin		<u> </u>	or o		S
Debenedetti i aik storii dram basiii					
TRANSPORTATION					
Public Road Improvements]			
*North entrance K-Mart/OSH on Lo	di Ave		S s		С
*Lower Sacramento Rd Expansion -		С	s s		
*Kettleman Lane (parking, egress/ing		c	s s		
*Cherokee Lane sidewalks, curb, gut	· -		s	計	c
Transit					
*Fixed Bus route - retail/malls/sports	complex to downtow	n	c		s
*Trolley - Downtown	complex to downto.		<u> </u>		both
*Public Transportation service beyon	d City limits				both
RR tracks (Lockeford Street/Lodi Ave)	ر	С	S S	崮	
Citywide cleanup of public right-of-way			c c	自	S
only mad disamap or public right of may					
LEISURE, CULTURAL & SOCIAL SE	RVICES				
Corporate Challenge Program - Sports				耳	both
Trees					
*City Greening Program			Ж с		S
*Heritage Tree Program			×		both
Indoor Sports Complex			both		
Peterson Park - Restrooms & Off site pa	ırkina		both		

COMMON GROUPING	c = council	PRIORITY		DEFER TO
x Projects included in 97-99 budget	s = staff	HIGHEST	HIGH	DEPT
*Subset of grouping	both = council & staff			<u></u>
Lodi Lake Park upgrades			both	<u> </u>
Library building design upgrades		***	both	
Greater Involvement with LUSD & o	levelopers		both	
Hutchins Street Square usage		c 💸	s	
Entertainment		×		
*Night time entertainment		× ×	С	S
*First Night or city-wide events	·		both	
Equestrian Center		**	3	both
Welfare to Work Programs		i i		
*Public Child Care program			S	Ç
*Teen Center		Š.	С	Š s
Art in Public Places			3	*
*Memorial - for public safety of	ficers			both
*Civic Mall fountain			both	
Volks marching			8	both
Ç			8	333
COMMUNITY & ECONOMIC DEV	VELOPMENT		8	
x Economic Strategic Plan for Lodi		c	S	
*Business Park		С	S	88
*Annex Industrial land			both	888
*Agreement on annexation with	County		both	8
*Marketing/Media program deve			both	88
x Zoning Ordinance	•	both	3	8
*Zoning Code Revisions			both	8
*Review of growth management	plan		c c	S
x Develop Greenbelt	•	S	C	8
x Downtown Theater & Parking Struc	cture	both	3	
x Central City & Cherokee Lane Revi		С	S s	8
Separate Parking & Theater issues			both	
Redevelopment Agency formation		С	S	
Sports Complex			both	
Locate large hotel/motel to come to	City		both	
Separate Industrial & Retail - hire co			C	₿ s
1				
GENERAL GOVERNMENT				
x Information Systems Development S	Strategic Plan	s	☼	
*Fire Records Management Sys	· ·		S	c c
*Dept use of internet - survey h			both	
*Software for public access to			both	
*JDE financial software - initiat			both	8
Enhance access to information - mo			s	c
Poll customers - make use of Eastsi				both

COMMON GROUPING	c = council	PRIORITY		DEFER TO
x Projects included in 97-99 budget	s = staff	HIGHEST	HIGH	DEPT
*Subset of grouping	both = council & staff	8		
Attract/Retain employees where need	ds not being met (Goal)		both	8 8
*Develop Internal Employee D	evelopment Program	<u> </u>	both	8
*Compensation study		<u>`</u>	both	8
Storage space for City use			s	Č C
Public Health study		i i		both_
Streamlining Departments		c 💸	s	8
* Establish Performance Stand	ards	i i	both	
*Contract out services		*	both	
*Revise Purchasing policy		8	both	Š
*Team building for Council &	management staff		both	*
Poll public regarding ranking of proj	ects			both
Computer equipment in public place			С	S
Long term Financial funding study		С	s	
More intense lobbying of state & Fe	deral (Goal)	į	both	ŝ

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BUDGET ASSUMPTIONS

> NO ADVERSE IMPACT WHEN STATE BUDGET ADOPTED

> ENTERPRISE IN-LIEU OF TAX PERCENTAGE REMAINS SAME AS PRIOR YEARS

Electric	12%
Water	17%
Wastewater	20%

> PROPERTY TAX DISTRIBUTION REMAINS SAME AS PRIOR YEARS

General Fund	50%
Capital Outlay - GF	30%
Library	20%

- > NO NEW and/or INCREASED FEES INCLUDED
- > INTERNET SALES WILL NOT HAVE SIGNIFICANT IMPACT ON CITY SALES TAX REVENUE

General Fund Revenue

	1998-99	1999-00		% of increase	
taxes	15,775,740	16,248,000	472,260	3%	water in lieu down
licenses	536,800	638,000	101,200	19%	
fines	94,000	126,000	32,000	34%	
investment	273,180	305,000	31,820	12%	
rev from others	2,620,565	2,642,000	21,435	1%	POST, PD grants down
service fees	1,810,160	2,103,000	292,840	16%	
other revenue	50,350	58,000	7,650	15%	
Total Gen Fund	21,160,795	22,120,000	959,205	5%	

REVENUE BY SOURCE BY FUND

	1997-98	1998-99	1999-00	2000-01	
		Revised	Revised		
	Actual	Estimated	Estimated	Proposed	
GENERAL FUND					
Tax Revenues		ļ			
Property Tax	2,187,275	2,208,000	2,265,000	2,300,000	
Sales & Use Tax	6,204,986	6,300,000	6,490,000	6,650,000	
Public Safety Sales Tax (Prop 172)	179,848	167,950	185,000	190,000	
Transit Lodging Tax	277,827	280,000	285,000	291,000	
Waste Removal Franchise Tax	275,972	262,080	282,000	288,000	
Industrial Franchise	28,442	23,000	31,000	31,000	
Gas Franchise	121,490	108,500	124,000	127,000	
Cable TV Franchise	148,786	150,000	167,000	170,000	
Electric Franchise	11,697	10,900	12,000	12,000	
In-Lieu Franchise - Electric	4,292,067	4,266,010	4,367,000	4,367,000	
In-Lieu Franchise - Sewer	688,920	667,900	790,000	790,000	
In-Lieu Franchise - Water	564,562	656,400	564,000	564,000	
Business Tax	592,641	600,000	607,000	621,000	
Real Property Transfer Tax	77,344	75,000	79,000	81,000	
Total Tax Revenues	15,651,857	15,775,740	16,248,000	16,482,000	
Licenses and Permits					
Animal License	23,240	23,380	25,000	25,000	
Bicycle License	2,467	2,380	3,000	3,000	
Alarm Permits	2,450	2,640	4,000	4,000	
Building Permits	387,868	350,000	433,000	437,000	
Transportation Permit	3,026	2,400	3,000	3,000	
Electric Permits	60,508	55,000	58,000	59,000	
Mechanical Permits (Gas)	41,614	35,000	40,000	40,000	
Plumbing Permits	43,153	40,000	46,000	47,000	
Industrial Refuse Collection Permit	1,500	1,000	1,000	1,000	
Parking Permits	24,143	25,000	25,000	25,000	
Total Licenses and Permits	589,969	536,800	638,000	644,000	
Fines and Forfeitures					
Vehicle Code Fines	40,830	42,000	74,000	74,000	
Court Fines	6,116	4,500	6,000	7,000	
Parking Fines	30,106	33,000	32,000	33,000	
Parking Fines - DMV Hold	10,997	12,000	11,000	12,000	
False Alarm Penalty	1,720	2,500	3,000	3,000	
Total Fines and Forfeitures	89,769	94,000	126,000	129,000	
Investment/Property Revenues					
Investment Earnings	139,941	249,480	250,000	250,000	
Sale of City Property	15,416	4,700	5,000	5,000	
Rent of City Property	70,967	19,000	50,000	57,000	
Total Investment/Property Revenues	226,324	273,180	305,000	312,000	

REVENUE BY SOURCE BY FUND

	1997-98	1998-99	1999-00	2000-01	
	Revised		Revised		
	Actual	Estimated	Estimated	Proposed	
Revenue from Others					
Motor Vehicle In-Lieu Tax	2,270,423	2,308,700	2,325,000	2,378,000	
Other Grants & Subventions			18,000	18,000	
Police Training (POST)	57,801	45,000	30,000	30,000	
Cracnet & Drug Suppression Grants	120,388	127,600	132,000	133,000	
Police Grants	137,184	90,000	50,000		
State Hiway Maintenance	5,066	5,065	5,000	5,000	
State Mandates SB 90	62,391	44,200	82,000	82,000	
Total Revenue from Others	2,653,253	2,620,565	2,642,000	2,646,000	
Service Fees and Charges					
Fingerprinting	8,379	8,425	9,000	9,000	
Police Record Fees	24,476	22,775	25,000	26,000	
Vehicle Towing	45,145	43,900	46,000	47,000	
Other Police Fees	2,889	5,500	3,000	3,000	
Animal Shelter Fees	13,050	10,850	13,000	14,000	
Revenue - Contract Work for Others	161,076	9,000	110,000	111,000	
Revenue from Playgrounds	150,037	142,375	167,000	167,000	
Revenue from Youth/Teen Sports	40,959	39,000	40,000	40,000	
Revenue - Indoor/Outdoor Activities	13,201	12,000	29,000	29,000	
Revenue from Aquatics	57,442	50,000	49,000	49,000	
Revenue from Adult Sports	74,680	75,000	73,000	73,000	
Revenue from Specialty Classes	19,788	27,000	25,000	25,000	
BOBS Reimbursements	41,903	21,000	24,000	24,000	
Revenue from Lodi Lake Park	62,182	60,000	76,000	76,000	
Other Park Fees	3,894	3,500	3,000	3,000	
Rent - Park & Recreation Facilities	73,419	70,000	70,000	75,000	
Swimming	51,438	52,910	54,000	55,000	
Rents	45,483	65,000	125,000	125,000	
Other Fees	35,368	33,000	41,000	42,000	
Plan Check Fees	219,384	190,000	225,000	230,000	
Planning Fees	42,752	40,000	45,000	50,000	
Engineering Fees	99,826	107,000	124,000	98,000	
Special Inspections	3,935	4,200	6,000	6,000	
Plans & Specs	8,034	14,000	8,000	8,000	
Engineering Inspections	60,518	62,000	74,000	60,000	
Late Payment - Utility Billing	482,993	600,000	600,000	615,000	
Utility Connections	14,628	14,025	15,000	15,000	
Photocopy Charges	4,648	10,000	5,000	5,000	
Returned Check Charge	13,479	16,000	19,000	19,000	
Total Service Fees and Charges	1,877,095	1,810,160	2,103,000	2,099,000	

REVENUE BY SOURCE BY FUND

	1997-98 Actual	1998-99 Revised Estimated	1999-00 Revised Estimated	2000-01 Proposed
Other Revenue				
Damage to Property Reimbursements	8,555	10,000	16,000	16,000
Donations	19,897	18,000	20,000	20,000
Revenues NOC	43,983	20,000	20,000	20,000
Reimbursable Charges (Work-Others)	1,534	2,000	2,000	2,000
Total Other Revenue	88,762	50,350	58,000	58,000
TOTAL GENERAL FUND	21,177,029	21,160,795	22,120,000	22,370,000